

The Individual portion of this assignment is worth 75 points.

Process Contributions

Component	Points
Completed Meeting Agenda	20
Completed Meeting Minutes	20
Completed and turned in Peer Evaluation	10

See the [agenda rubric](#) and the [minutes rubric](#) for more detail.

Anonymous Peer Evaluation

This portion of your grade contributes 25 points.

These points are assigned by the instructor after reviewing the content of the peer evaluations and considering them in light of the total project. Your grade is not determined by your peers. Your attendance at group meetings, as documented in submitted minutes, will be considered as part of this grade.